

No.18/3/2007-Admn./BPR&D

भारत सरकार Government of India

गृह मंत्रालय Ministry of Home Affairs

पुलिस अनुसंधान एवं विकास ब्यूरो

**BUREAU OF POLICE RESEARCH & DEVELOPMENT**

फोन-EPABX: 011-2436 5009/ 2330/ 0371

फैक्स Fax No. 011-2436-2425 and 011-2436 9825

ब्लॉक-11, 3/4 तल, सीजीओ परिसर,

नई दिल्ली-110003

Block No. XI, 3<sup>rd</sup> Floor

CGO Complex, Lodhi Road

New Delhi-110 003

दिनांक: Dated September ,2009

सेवा में/To

1. All the Secretaries, as per list attached..
2. All the Chief Secretaries as per list attached.
3. All the Heads of Central Police Organisation as per list attached.
4. All the Central Para Military Forces as per list attached.
5. All the BPR&D units.

**विषय/Sub.Filling up of two posts of Staff Car Driver, Group 'C' Non-Gazetted, Non-Ministerial on deputation/transfer basis in the Central Detective Training School, Hyderabad and Kolkata under I cadre.**

हार्दय/Sir,

I am directed to state that two posts of Staff Car Driver, Group 'C' Non-Gazetted, Non-Ministerial in the scale of pay of PB-1 Rs. 5200-20,200/- plus Grade Pay Rs.1900/- in the Central Detective Training School, Hyderabad (1 post) and Kolkata (1 post) under Bureau of Police Research & Development cadre are proposed to be filled up on deputation/transfer basis.

2. The eligibility conditions, experience and job requirement for the post are shown in Annexure-I enclosed. The maximum age limit for appointment by transfer on deputation/transfer shall be not exceeding 56 years as on the closing date for receipt of application.

3. The pay of officer selected for appointment on deputation and various other conditions will be in accordance with the orders/instructions issued in this regard from time to time by the Government of India.

4. The applications in prescribed proforma in Annexure-II enclosed, in respect of suitable, eligible and willing officers, who can be relieved immediately, if selected, may please be sent alongwith up-to-date ACR dossier at the following address within a period of TWO MONTHS from the date of issue of this letter:-

The Director General,  
Bureau of Police Research & Development,  
Block No.11, 3<sup>rd</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi.

5. Applications received after the last date or without the required documents will not be entertained.

भवदीय/Yours faithfully,

( अशोक कुमार सूद )

(Ashok Kumar Sood )

सहायक निदेशक (प्रशासन)

Assistant Director (Admn.)

☎ 24362401 फैक्स/Fax No. 24369825

Encl: As above

## ANNEXURE-I

1. Name of the post : Staff Car Driver
2. Scale of pay : PB-1 Rs. 5200-20,200/- plus Grade Pay Rs.1900/-
3. Ministry/Department : Central Detective Training School,  
Kolkata and Hyderabad under I cadre.
4. Eligibility : By Deputation /Transfer

Persons holding similar or analogous posts under the Central or State Government.



8. Please indicate whether you are applying for :  
Deputation  
OR  
Transfer
9. Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent.
10. In case the present employment is held on deputation/contract basis please state:-  
(a) The date of initial appointment.  
(b) Period of appointment on deputation/contract.  
© Name of the parent office/organization to which you belong.
11. Additional details about present employment  
Please state whether working under (indicate the name of your employer against the relevant column.)  
(a) Central Govt.  
(b) State Govt.  
© Autonomous Organisation  
(d) Government Undertaking  
(e) Universities  
(f) Other.
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
13. Are you in Revised Scale of pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
14. Total emoluments per month now drawn.
15. Additional information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to:-

(i) Additional Academic qualifications.

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(ii) Professional training and

(iii) Work experience over and above prescribed in the vacancy circular/advertisement)  
(Note: Enclose a separate sheet, if the space is insufficient)

16 Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for “ Absorption”. Candidates of Non-Government Organisations are eligible only for short term contract)

17 Whether belongs to SC/ST/OBC.

18. Remarks (The candidates may be indicate information with regard to

(i) Research publications and reports and special projects.

(ii) Awards/Scholarship/Official Appreciation

(iii) Affiliation with the professional bodies/institutions/societies and

(iv) Any other information.

(Note: Enclose a separate sheet if the space is insufficient) .

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by Selection Committee at the time of selection for the post.

( Signature of the applicant)

Address

Telephone No.

Mobile No.

Countersigned

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(Employer with Seal)

Certificate to given by Head of Office of the applicant:

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/Her integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.
5. His complete ACRs dossier/Attested photo copies of the ACRs (on each page) by an officer of the rank of Under Secretary to the Govt. of India are enclosed.

(Head of Office)

Name:

Telephone No.

Fax No.

With office Seal