

No.3/16/2009-Adm.  
Government of India  
Ministry of Home Affairs  
**Bureau of Police Research & Development**

Block No.11, 3rd/4th Floor,  
CGO Complex, Lodhi Road,  
New Delhi – 110003

Dated November , 2009

To

1. The Directors General/Inspectors General of Police, of all States (as per list attached).
1. Inspector General of Police, Chandigarh.
3. Commissioner of Police, Delhi, Kolkata, Hyderabad and Chennai .
4. All Heads of Central Police Organisations (as per list attached),
5. All Heads of outlying units under Bureau of Police Research & Development.

**Sub: Filling up of 12 posts of Deputy Superintendent of Police, General Central Service, Group 'B' Gazetted, Non-Ministerial on composite method (Deputation plus promotion) in the Bureau of Police Research and Development and Central Detective Training School, Kolkata, Hyderabad and Chandigarh under cadre.**

Sir,

I am directed to state that 12 posts of Deputy Superintendent of Police, General Central Service, Group 'B' Gazetted, Non-Ministerial in the scale of pay of Rs.6500-200-10,500/- (new scale of pay of PB-2 Rs.9300-34,800 plus Grade Pay Rs. 4,600/- ) in the Bureau of Police Research & Development (Ministry of Home Affairs), New Delhi and its outlying units i.e. Central Detective Training School at Kolkata, Hyderabad and Chandigarh are proposed to be filled up by Composite Method (Deputation plus Promotion) basis. The number of vacancies are subject to change.

2. The eligibility conditions, experience and job requirement for the post are shown in Annexure-I enclosed. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date for receipt of application.

3. The terms of deputation in respect of officers selected for appointment on deputation to Bureau of Police Research & Development Hqrs. shall be governed by Government of India, Ministry of Personnel, P.G. & Pensions (Department of Personnel & Training)'s Office Memorandum No. 2/29/91-Estt. (Pay-II) dated 5.1.1994 as amended from time to time. The terms and conditions in respect of State Government officers are shown in Annexure-II enclosed. **The Central and State Government employees selected for deputation in Central Detective Training Schools at Kolkata, Hyderabad and Chandigarh shall draw pay of their parent department plus Training Allowance @ 15% of their pay.**

4. The applications in prescribed proforma in Annexure-III enclosed, in respect of suitable, eligible and willing officers, who can be relieved immediately, if selected, may please be sent alongwith up-to-date CR dossier (either in original or attested true copies) and integrity and vigilance clearance certificate at the following address within a period of **TWO MONTHS** from the date of issue of this letter:-

The Director General,  
Bureau of Police Research & Development,  
Block No.11, 3/4<sup>th</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi.

5. Applications received after the last date or without the required documents will not be entertained.

Yours faithfully,

(Dr. Dhani Ram )  
Assistant Director (Admn.)  
Telephone: 24362401.  
Fax No. 24369825

Encl: As above

1. Name of the post : Deputy Superintendent of Police
2. Scale of pay : Rs.6500-200-10,500/-  
(new scale of pay PB-2 Rs.9300-34,800 plus Grade Pay Rs. 4,600/- )
3. Ministry/Department : Bureau of Police Research & Development, MHA.
4. Eligibility : Composite Method (Deputation plus Promotion)

1. Officers of the Central Police Organisations or State Police Organisations:-

a) (i) holding analogous posts on regular basis in the parent cadre or department : or

(ii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs. 5500-9000 (new scale of pay of PB-2 Rs.9300-34,800 plus Grade Pay Rs. 4,200/-) or equivalent in the parent cadre or department : and

b) Possessing the following educational qualifications and experience :

(i) Bachelor's degree from a recognized university or equivalent :

(ii) Five years' experience in the field of recruitment and training, law and order management, modernization of police, community policing, personnel management, maintenance and analysis of crime records, use of technology in policing and welfare of police personnel.

5. The Departmental Inspector of Police in the pay scale of Rs. 5500-9000/- (new scale of pay of PB-2 Rs.9300-34,800 plus Grade Pay Rs. 4,200/- ) with three years' regular service in the grade shall also be considered alongwith outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion. (The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion).

(Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall be, not exceeding 56 years, as on the closing date of receipt of applications).

**6. Duties & Responsibilities :** Deputy Superintendent of Police while posted in different Central Detective Training Schools are entrusted with the jobs of imparting training to the trainees of State/Central Police Organisations. While posted at Bureau of Police Research & Development Hqrs. is required to attend all the correspondence relating to Police Administration and Organisation. To attend Parliament Questions relating to Police Information. To carry out research study on the subjects relating to police work, administration and organization. To publish study reports on the subjects relating to police work, administration and organization. To keep update information regarding various aspects of the police functioning. To help other researchers in collection of data. To carry out analysis of the collected data and prepare study report etc.

STATEMENT OF TERMS APPLICABLE TO DEPUTY SUPERINTENDENT OF POLICE ON DEPUTATION BASIS FROM STATE GOVERNMENT POLICE DEPARTMENT TO THE BUREAU OF POLICE RESEARCH & DEVELOPMENT

Period of Deputation	Not Exceeding 3 years.
Pay & Dearness Allowance	As admissible to the corresponding rank in his / their parent department. No special pay that may be admissible to certain branches of the State Police will be allowed. (He will only be allowed the option of drawing pay of the parent post plus training allowance as mentioned in the next para.)
Training Allowance	@ of 15% of basic drawn from time to time in the revised scale of pay subject to fulfillment of terms and conditions.
Clothing Allowances	At the rate of Rs.115/- per annum (for the period less than a year, the allowance will be paid on the prorata basis for completed month of service only).
House Rent Allowance	Will have the option either to get rent free unfurnished accommodation as admissible to equivalent rank in CID/SB/IB staff/Administration posted at same place, where such accommodation is not available, to claim house rent allowances in lieu thereof at the rate admissible to the CID/SB/IB staff of equivalent rank of the State/Administration posted at the same place.  OR To draw house rent allowance as admissible to Central Government Employees in accordance with provisions of the Ministry of Finance office Memo. No. 11013/2/86-E.II-(P) dated 23.9.1986 as amended.
Conveyance Allowance	Conveyance allowance will be admissible in accordance with the Rules of the Central Government.
Other Allowance	All other allowances will be at Central Government rates. Wherever special local allowance, such as frontier allowance, remote locality allowance, winter allowance, heating concession, special Compensatory allowance etc. are sanctioned for the Central Govt. servants. This will be automatically made applicable to deputationist staff as well. None of the allowance other than dearness allowance and house rent allowance to which the staff would have been entitled to under parent Govt. but for their deputation, will be payable while on deputation, while change in the rates of pay, dearness allowance and house rent allowance, effected by the State Govt. will be automatically made applicable from the date on which they occur. Changes in the rates of the other allowance effected by the State Govt. will not effect the terms of deputation. Change in the rate of allowance (other than dearness allowance and house rent allowance) effected by the Central Govt. will however, be automatically made applicable from the date on which they occur.

Leave Admissibility and Leave Salary. : In the matter of earning of leave and drawal of leave salary, He/they will be governed by the rates of his/their parent Department.

“Incidence of pension and leave salary contribution”. Incidence of leave salary and pension should be regulated in accordance with provisions of Appendix 3 to the Accounts Code volume-I.

The Central Govt. will be liable to pay leave salary in respect of any disability incurred in and through the service under Central Govt. even though such disability manifesto itself after the termination of service under the Central Govt. if it is established beyond doubt that the disability has directly resulted from service under the Central Government. The leave salary change from such leave will be recovered from the Central Government.

The Central Government would be liable for payment of injury or family pension claim in case such claim become admissible resulting from service under the Central Government in accordance with the State Civil Services Rules.

“Incidence of Extra – ordinary Family pension and Gratuity”

The Central Govt. would bear the expenses of the extraordinary gratuity and family pension to be paid by the State Government to the Government servant on deputation to the Special Police establishment.

Medical Treatment : Shall be admissible as under the Central Services (Medical Attendance Rules 1944).

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**ANNEXURE-III**

**Application for appointment to the post of Deputy Superintendent of Police in the Bureau of Police Research & Development, Ministry of Home Affairs, New Delhi and in Central Detective Training School, Kolkata, Hyderabad and Chandigarh on Composite Method (Deputation plus Promotion) basis.**

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1. Name and Address :  
(in Block letters)
2. Date of Birth :  
(in Christian era)
3. Date of retirement under Central/State Govt. Rules :
4. Educational Qualification :
5. Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same.)

	Qualification/Experience Required	Qualification /Experience possessed by the officer
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature. If the space below is in sufficient.

S.No.	Name of office/Department	Name of the post	From	To	Scale of pay and Basic Pay	Nature of Duties (in detail)

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent.

9. In case the present employment is held on deputation/contract basis please state:-

- (a) The date of initial appointment.
- (b) Period of appointment on deputation/contract.
- © Name of the parent office/organization to which you belong.

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column.)

- (a) Central Govt.
- (b) State Govt.
- © Autonomous Organisation
- (d) Government Undertaking
- (e) Universities
- (f) Other.

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in Revised Scale of pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

12This among other things may provide information with regard to:-

- (i) Additional Academic qualifications.
- (ii) Professional training and
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement)  
(Note: Enclose a separate sheet, if the space is insufficient)

- 15 Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for “ Absorption”. Candidates of Non-Government Organisations are eligible only for short term contract)
- 16 Whether belongs to SC/ST/OBC.
17. Remarks (The candidates may be indicate information with regard to
- (i) Research publications and reports and special projects.
  - (ii) Awards/Scholarship/Official Appreciation
  - (iii) Affiliation with the professional bodies/institutions/societies and
  - (iv) Any other information.

(Note: Enclose a separate sheet if the space is insufficient) .

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by Selection Committee at the time of selection for the post.

( Signature of the applicant)  
Address  
Telephone No.  
Mobile No.

Countersigned

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(Employer with Seal)

Certificate to given by Head of Office of the applicant:

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/Her integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.
5. His/Her complete ACRs dossier/Attested photo copies of the ACRs (on each page) by an officer of the rank of Under Secretary to the Govt. of India are enclosed.

(Head of Office)  
Name:  
Telephone No.  
Fax No.  
With office Seal

F.No.3/15/2009-Adm.  
Government of India  
Ministry of Home Affairs  
**Bureau of Police Research & Development**

Block No.11, 3<sup>rd</sup>/4<sup>th</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi – 110003

Dated November , 2009

To

1. The Directors General/Inspectors General of Police, of all States (as per list attached).
2. Inspector General of Police, Chandigarh.
3. Commissioner of Police, Delhi, Kolkata, Hyderabad and Chennai .
4. All Heads of Central Police Organisations (as per list attached),
5. All Heads of outlying units under Bureau of Police Research & Development.

**Sub: Filling up of four posts of Inspector of Police, General Central Service, Group 'B' Non-Gazetted, Non-Ministerial on composite method (Deputation plus promotion) in the Bureau of Police Research and Development and Central Detective Training School, Kolkata, Hyderabad and Chandigarh under cadre.**

Sir,

I am directed to state that four posts of Inspector of Police, General Central Service, Group 'B' Non-Gazetted, Non-Ministerial in the scale of pay of Rs.5500-175-9000/- (new scale of pay PB-2 Rs.9300-34,800 plus Grade Pay Rs. 4,200/- ) in the Bureau of Police Research & Development (Ministry of Home Affairs), New Delhi and its outlying units i.e. Central Detective Training School at Kolkata, Hyderabad and Chandigarh are proposed to be filled up by Composite Method (Deputation plus Promotion) basis. The number of vacancies are subject to change.

2. The eligibility conditions, experience and job requirement for the post are shown in Annexure-I enclosed.
3. The terms of deputation of Central Government officer selected for appointment on deputation to Bureau of Police Research & Development Hqrs. shall be governed by Government of India, Ministry of Personnel, P.G. & Pensions (Department of Personnel & Training)'s Office Memorandum No. 2/29/91-Estt. (Pay-II) dated 5.1.1994 as amended from time to time. The terms and conditions in respect of State Government officers are shown in Annexure-II enclosed. **The Central and State Government employees selected for deputation in Central Detective Training Schools at Kolkata, Hyderabad and Chandigarh shall draw pay of their parent department plus Training Allowance @ 15% of their pay.**
4. The applications in prescribed proforma in Annexure-III enclosed, in respect of suitable, eligible and willing officers, who can be relieved immediately, if selected, may please be sent alongwith up-to-date CR dossier at the following address within a period of **TWO MONTHS** from the date of issue of this letter:-

The Director General,  
Bureau of Police Research & Development,  
Block No.11, 3<sup>rd</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi.

5. Applications received after the last date or without the required documents will not be entertained.

Yours faithfully,

**(Dr. Dhani Ram )**  
**Assistant Director (Admn.)**  
**Telephone: 24362401.**

**Encl: As above.**

1. Name of the post : Inspector of Police
2. Scale of pay : Rs.5500-175-9000/- (new scale of pay PB-2 Rs.9300-34,800 plus Grade Pay Rs. 4,200/- )
3. Ministry/Department : Bureau of Police Research & Development, MHA.
4. Eligibility : Composite Method (Deputation plus Promotion)
  1. Officers of the Central Police Organisations or State Police Organisations:-
    - a) (i) holding analogous posts on regular basis in the parent cadre or department; or
    - (ii) with three years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5000-8000 (new scale of pay of PB-2 Rs.9300-34,800 plus Grade Pay Rs. 4,200/- ) or equivalent in the parent cadre or department : or
    - (iii) with six years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs. 4500-7000/- (new scale of pay of PB-1 Rs.5200-20,200 plus Grade Pay Rs. 2800/-) or equivalent in the parent cadre or department : and
  - b) Possessing the following educational qualifications and experience :
    - (i) Bachelor's degree from a recognized university or equivalent :
    - (ii) Three years' experience in the field of recruitment and training, law and order management, modernization of police, community policing, personnel management, maintenance and analysis of crime records, use of technology in policing and welfare of police personnel.

5. The Departmental Sub-Inspector in the pay scale of Rs. 4500-7000/- (new scale of pay PB-1 Rs.5200-20,200 plus Grade Pay Rs. 2800/- ) with six years' regular service in the grade shall also be considered alongwith outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall be, not exceeding 56 years, as on the closing date of receipt of applications).

6. **Duties & Responsibilities** : Inspector of Police while posted in different Central Detective Training Schools are entrusted with the jobs of imparting training to the trainees of Central/State Police Organisations. While posted in Bureau of Police Research & Development Hqrs. is to assist in the collection of data and other material/information required carrying out various Research and Development projects. To carry out various surveys in the field to collect information/material relating to various crimes, crimes patters and crime trends etc. To assist Seminars and Workshops organized by Bureau of Police Research & Development from time to time. To assist in conducting trials with various arms, ammunition and other equipment procured from foreign countries and other agencies for trial and evaluation and Indian conditions for use by the police forces. To carry out other duties assigned by senior officers of the Bureau of Police Research & Development connected with various Research and Development projects and other activities of the Bureau of Police Research & Development.

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**ANNEXURE-III**

**Application for appointment to the post of Inspector of Police in the Bureau of Police Research & Development, Ministry of Home Affairs, New Delhi and in Central Detective Training School, Kolkata, Hyderabad and Chandigarh on Composite Method (Deputation plus Promotion) basis.**

\*\*\*\*\*

1. Name and Address :  
(in Block letters)
  
2. Date of Birth :  
(in Christian era)
  
3. Date of retirement under Central/State Govt. Rules :
  
4. Educational Qualification :
  
5. Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same.)

	Qualification/Experience Required	Qualification /Experience possessed by the officer
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
  
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature. If the space below is in sufficient.

S.No.	Name of office/Department	Name of the post	From	To	Scale of pay and Basic Pay	Nature of Duties (in detail)

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent.

9. In case the present employment is held on deputation/contract basis please state:-

(a) The date of initial appointment.

(b) Period of appointment on deputation/contract.

© Name of the parent office/organization  
n  
to which you belong.

10. Additional details about present employment

Please state whether working under  
(indicate the name of your employer against  
the relevant column.)

(a) Central Govt.

(b) State Govt.

© Autonomous Organisation

(d) Government Undertaking

(e) Universities

(f) Other.

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in Revised Scale of pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month now drawn.

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

This among other things may provide information with regard to:-

(i) Additional Academic qualifications.

(ii) Professional training and

(iii) Work experience over and above prescribed in the vacancy circular/advertisement)

(Note: Enclose a separate sheet, if the space is insufficient)

- 15 Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for “ Absorption”. Candidates of Non-Government Organisations are eligible only for short term contract)
- 16 Whether belongs to SC/ST/OBC.
17. Remarks (The candidates may be indicate information with regard to
- (i) Research publications and reports and special projects.
  - (ii) Awards/Scholarship/Official Appreciation
  - (iii) Affiliation with the professional bodies/institutions/societies and
  - (iv) Any other information.

(Note: Enclose a separate sheet if the space is insufficient) .

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by Selection Committee at the time of selection for the post.

( Signature of the applicant)  
Address  
Telephone No.  
Mobile No.

Countersigned

\_\_\_\_\_

\_\_\_\_\_

(Employer with Seal)

Certificate to given by Head of Office of the applicant:

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/Her integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.
5. His/Her complete ACRs dossier/Attested photo copies of the ACRs (on each page) by an officer of the rank of Under Secretary to the Govt. of India are enclosed.

(Head of Office)  
Name:  
Telephone No.  
Fax No.  
With office Seal

## ANNEXURE-II

### STATEMENT OF TERMS APPLICABLE TO INSPECTOR OF POLICE ON DEPUTATION FROM STATE GOVERNMENT POLICE DEPARTMENT TO THE BUREAU OF POLICE RESEARCH & DEVELOPMENT

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S/Shri ..... will be entitled to the following terms while on deputation to the Bureau of Police Research & Development as Inspector of Police.

- Period of Deputation : Not exceeding 3 years.
- Pay & Dearness Allowance : As drawn by the applicant in his/her parent department admissible to the corresponding rank in his / their parent department. No special pay that may be admissible to certain branches of the State Police will be allowed.
- Training Allowance only : @ of 15% of basic pay inclusive of special pay and deputation pay when posted in CDTs drawn from time to time in the revised scale of pay.
- Clothing Allowances : At the rate of Rs.100/- per annum (for the period less than a year, the allowance will be paid on the prorata basis for completed month of service only).
- House Rent Allowance : Will have the option either to get unfurnished accommodation as admissible to equivalent rank in CID/SB/IB staff of the State/ Administration posted at same place. Where such accommodation is not available, to claim house rent allowances in lieu thereof at the rate admissible to the CID/SB/IB staff of equivalent rank of the State/Administration posted at the same place.
- OR
- To draw house rent allowance as admissible to Central Government Employees in accordance with provisions of the Ministry of Finance office Memo. No. 11013/2/86-E.II-(P) dated 23.9.1986.
- Conveyance Allowance : Conveyance allowance will be admissible in accordance with the Rules of the Central Government.
- Other Allowance : All other allowances will be at Central Govt. rates but Central dearness allowance or Central House Rent Allowance will not be payable. Wherever special local allowance, remote local allowance winter allowance, heating concession special Compensatory allowance etc. are sanctioned for the Central Govt. servants, this will be automatically made applicable to deputationist staff as well. None of the allowance other than dearness allowance and house rent allowance to which the staff would have been entitled under parent Govt. but for their deputation, will be payable while deputation, While change in the rates of pay, dearness allowance and house rent allowance, effected by the State Govt. will be automatically made applicable from the date on which they occur changes in the rates of the other allowance effected by the State Govt. will not effect the terms of deputation. Change in the rate of allowance (other than dearness allowance and house rent allowance effected by the Central Govt. will however, be automatically made applicable from the date on which they occur.

Leave Admissibility and : In the matter of earning of leave and drawal of leave salary,  
Leave Salary. he/they will be governed by the rates of his/their parent  
Department.

“Incidence of pension and leave salary contribution”.

Incidence of leave salary and pension should be regulated in accordance with provisions of Appendix 3 to the Accounts Code volume-I.

The Central Govt. will be liable to pay leave salary in respect of any disability incurred in and through the service under Central Govt. even though such disability manifesto itself after the termination of service under the Central Govt. if it is established beyond doubt that the disability has directly resulted from service under the Central Government. The leave salary change from such leave will be recovered from the Central Government.

The Central Government would be liable for payment of injury or family pension claim in case such claim become admissible resulting from service under the Central Government in accordance with the State Civil Services Rules.

“Incidence of Extra – ordinary Family pension and Gratuity”

The Central Govt. would bear the expenses of the extraordinary gratuity and family pension to be paid by the State Government to the Government servant on deputation to the Special Police establishment.

Medical Treatment Shall be admissible as under the Central Services (Medical Attendance Rules 1944).